



Make your life easier!
A Guide to the Library Web Service

MyLibrary

1. What is MyLibrary ?

- Online Service Provided by Tohoku University Library
- Available to All Members of Tohoku University
 - * Part-time lecturers, research students, etc. need to apply for registration

With a few clicks you can:

Check/
extend the
status of
borrowed
materials


Suggest books to
purchase
(for students)

Schedule a
reservation of the
library facilities

Reserve on-campus
materials
(borrowed
materials/materials
in other libraries)

Copy from off-
campus and
book loan
application (ILL
service)

2. Login



TOHOKU UNIVERSITY LIBRARY

Japanese | Contact | **MyLibrary Login**


Search this site...

SEARCH & FIND | HOURS & LOCATIONS | COLLECTIONS | ABOUT US | SUPPORT

Catalog search

Enter Keyword...

» Advanced Search



東北大学附属図書館OPAC
TOHOKU UNIVERSITY LIBRARY OPAC

TOP | User Service | New Books List | eBook

Login

Please input UserID and password, and login.

UserID

Password

Login Back to Search



Be sure to logout after using!!

	Those who have a Student ID with a magnetic stripe	Those who have a Library Card (Research students, researchers, part-time lecturers, etc.)
Logging ID (User ID)	Tohokudai ID	Tohokudai ID (You need to apply for My Library at the reference desk, etc.)
Password	Password for Tohokudai ID	Password for Tohokudai ID

3. Lending Status / Renewal

☒ You receive an e-mail when request is accepted.(Only if you have an e-mail address.)

Show entries [Column visibility](#)

Search:

	No. ▲	Due Date ▲	Title ▲	Lending Date ▲	Continuance Frequency ▲	Number of Reservation ▲	Delay Day ▲	Lending Counter ▲	Lend Type ▲	Barcode No. ▲	Location ▲	Call No. ▲	Extension ▲
<input type="checkbox"/>	1	2025.03.25	知らないうちに間違えている日本語 / 島津暢之著	2025.03.04	0 times	0		Main Lib	本館学関	00150208749	LIB-2F-Global-forInternationalStudent	KF21/0476	Extension
<input checked="" type="checkbox"/>	2	2025.03.25	イラストでよくわかる敬語の使い方 / ミニマル, Blockbuster著	2025.03.04	0 times	0		Main Lib	本館学関	00160153190	LIB-2F-Global-forInternationalStudent	KF82/080	Extension
<input type="checkbox"/>	3	2025.03.25	四字熟語 / そにしけんじ原作	2025.03.04	0 times	0		Main Lib	本館学関	00220137421	LIB-2F-Global-forInternationalStudent	KF82/0318	Extension

Showing 1 to 3 of 3 entries



[Check All](#) [Extension All](#) [Back to Search](#)

Check the book you want to renew and click "Extensions".

☒ You receive an e-mail when request is accepted.(Only if you have an e-mail address.)

Show entries [Column visibility](#)

Search:

	No. ▲	Due Date ▲	Title ▲	Lending Date ▲	Continuance Frequency ▲	Number of Reservation ▲	Delay Day ▲	Lending Counter ▲	Lend Type ▲
<input type="checkbox"/>	1	2025.03.25	知らないうちに間違えている日本語 / 島津暢之著	2025.03.04	0 times	0		Main Lib	本館学関
<input checked="" type="checkbox"/>	2	2025.03.25	イラストでよくわかる敬語の使い方 / ミニマル, Blockbuster著	2025.03.04	0 times	0		Main Lib	本館学関
<input type="checkbox"/>	3	2025.03.25	四字熟語 / そにしけんじ原作	2025.03.04	0 times	0		Main Lib	本館学関

Showing 1 to 3 of 3 entries

[Check All](#) [Extension All](#) [Back to Search](#)

Barcode No. 00160153190

Location LIB-2F-Global-forInternationalStudent

Call No. KF82/080

Extension [Extension](#)



There is a limit for the renewals. Also, if the books you borrowed are overdue or have a reservation, you cannot extend it.

4. Reservation / Inter-campus Transportation Service

Reservation of materials on lending:

① Search for the book you want to reserve and click .


<Books>


Hokusai : the great picture book of everything / Timothy Clark




Publisher London : British Museum Press

Year 2021

ID TT22182400

NCID BC11037769 

 Hide book details.

Location	Media type	Volume	Call No.	Barcode No.	Status	Comments	ISBN	V-Shelf	Reserve	Req Memo
LIB-B1-Stacks-NDLC-Foreign			KC172/40	00210107524			9780714124896			

② Select the receipt counter, enter the contact method, and confirm.



will not be displayed unless the search results are displayed in detail.



In addition, materials for which  is not displayed are not eligible for reservation.

5. Facility Reservation (Main Library)

You can make reservations for the “**Group Study Room**”, “**Private Research Room** (only for graduate students and Faculties)” and “ **Study Box**” in the main building.



Group Study Room



Private Research Room



Study Boxes



Group study rooms 1 - 4 can be used by 1 to 8 people.



Study boxes are available for 2 to 6 people.



For information on using the facilities, please contact each library.

5. Facility Reservation (Main Library)

①Display the desired date of use and click the desired location and time.

2025 . 02 . 28 . (Friday)

<Last Week <Previous

Clear

※Please click on any time frame if new room reservation register

		Capacity	08	09	10	11	12	13	14	15	16	
[Main Lib] Flexible Work Area(1F)(query only)	~20											<div><div>EQ: Whiteboards</div><div>Query only: Application required for long time use of the entire/half area</div><div>[Detail]</div><div>[Form]</div><div>[Reservation status]</div></div>
[Main Lib] Group Study Room1	1~8			09:45~12:30		12:30~15:15					17:30~20:00	<div><div>EQ: Whiteboards, Wireless LAN</div><div>* Up to 3 hours per person.</div><div>* Group use for 1 to 8 person. Personal use is permitted only when speaking is required.</div></div>
[Main Lib] Group Study Room2	1~1			10:00~12:30			13:00~16:00	16:00~19:00	19:00~21:30			<div><div>EQ: Whiteboards, Wireless LAN</div><div>* Up to 3 hours per person.</div><div>* Permitted for single use only when speech is required.</div></div>

[Main Lib] G

[Main Lib] G

Room Name

[Main Lib] Group Study Room1

date

2025.02.28

time Required

16:00 ~ 17:00

purpose Required

E-mail address Required

number of persons

memo

Continue

Clear

Back to Room Reservation Status

Back to Search

Please choose from the white areas.

Green is already reserved.

AN

when speech

AN

Personal use is required

TOP

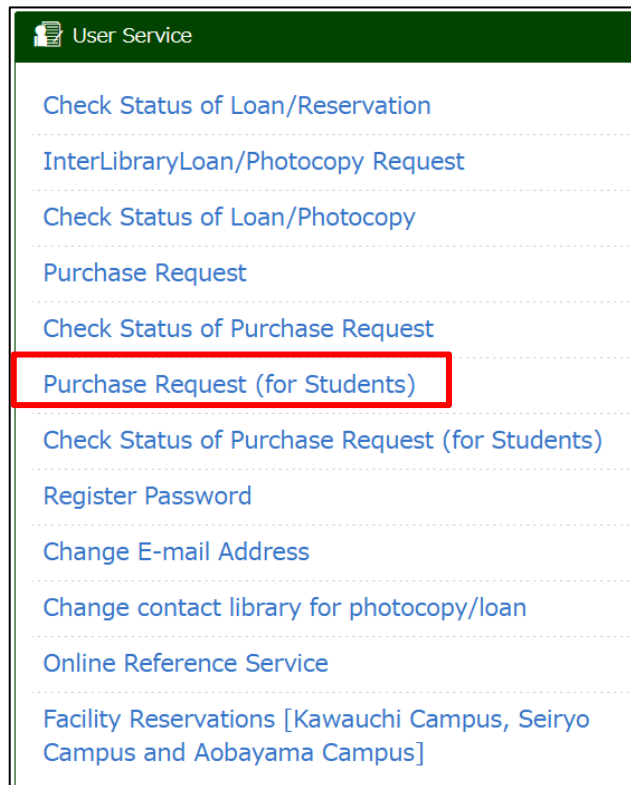
②Enter the required information and click Continue.

6. Book Purchase Request

Method① Enter directly into the input form from the
“**Purchase Request (for Students)**” menu.

Method② Search for the desired book by CiNii Books
search.

Method①



The screenshot shows a green header bar with a book icon and the text "User Service". Below the header is a list of menu items separated by horizontal dashed lines. The item "Purchase Request (for Students)" is highlighted with a red rectangular box.

- Check Status of Loan/Reservation
- InterLibraryLoan/Photocopy Request
- Check Status of Loan/Photocopy
- Purchase Request
- Check Status of Purchase Request
- Purchase Request (for Students)**
- Check Status of Purchase Request (for Students)
- Register Password
- Change E-mail Address
- Change contact library for photocopy/loan
- Online Reference Service
- Facility Reservations [Kawauchi Campus, Seiryō Campus and Aobayama Campus]

Method②



The screenshot shows the CiNii Books search results page. On the left, there is a green header bar with a book icon and the text "Request the literature". Below it, there is a green bar with the text "Request the purchase". The item "Purchase Request (for Students)" is highlighted with a red rectangular box. On the right, there is a table with book details.


<Books>
「ささていただく」の使い方：日本語と敬語の
「サセテ イタダク」 ノ ツカイカタ：ニホンゴ ト ケイゴ ノ コ
(角川新書, [K-381])

Material Type	Books
Publisher	KADOKAWA
Year	2022
Other titles	ささていただくの使い方：日本語と敬語のゆくえ
Subjects	日本語 -- 敬語
Language	Japanese
Vol	ISBN:9784040824147
NCID	BC12038687

Hide Institutions.(Available at 3 library)

6. Book Purchase Request

☒ Please input contents of a request.

Book selection database  国立国会図書館サーチ
You can divert the title, author and so on of result.

ISBN Reference Please input half-width font characters.

Vol

Title Required

Series Title

Edition

Author/Editor

Publisher Required

Pub. Year Please input half-width font characters.

Price Yen Please input half-width font characters.

Catalog No. Please input half-width font characters.

☒ Please input Comments.

Comments Required

If you took the method ②,
it's easier because the
bibliographic information
is already set!



The purchase may take a month or more.
Each library decides whether or not the
purchase can be released.

7. ILL (Photocopy/Interlibrary Loan)

What is “ILL”...?

Inter-**L**ibrary **L**oan service

(Ordering photocopies and books from other university libraries)



Some materials might not be available for borrowing due to deterioration, laboratory collection, unknown location, etc.

Journals and classical materials cannot be loaned.



Due to copyright, it may not be possible to copy all pages of the material.



If you do not check “I accept the agreement” at the bottom of the input screen, you will not be able to proceed.

☒ I accept the agreement. ☐ I do not accept the agreement.


Continue

Back to Search

7. ILL (Photocopy/Interlibrary Loan)

How to order photocopies

Method ① Enter directly into the input form from the “**Photocopy/Interlibrary Loan**” menu.

 User Service

[Check Status of Loan/Reservation](#)

[InterLibraryLoan/Photocopy Request](#)

[Check Status of Loan/Photocopy](#)

[Purchase Request](#)

[Check Status of Purchase Request](#)

[Purchase Request \(for Students\)](#)

[Check Status of Purchase Request \(for Students\)](#)

[Register Password](#)

[Change E-mail Address](#)

[Change contact library for photocopy/loan](#)

[Online Reference Service](#)

[Facility Reservations \[Kawauchi Campus, Seiryō Campus and Aobayama Campus\]](#)

NCID

ISSN

ISBN

Author

Edition

Publisher

Title Required

Series Title

☒ Article Information(If you do not have required information, please enter "?" or "unknown."")

Volume Required

Annual Required

Page Required

 ~


Author/Subject of Copy Required

Enter "?" For unknown items

7. ILL (Photocopy/Interlibrary Loan)

Method ② Search for the desired journal by CiNii Books search.

Tohoku Univ. OPAC **CiNii Books** CiNii Research IRDB NDL Search WorldCat

 **CiNii Books** Search for books and journals held by universities in Japan.


[⊕ Open search condition](#)




Results




This is CiNii Books search results of Books and Journals in universities and research institutes in Japan. You can apply loan and photocopy on details page.(USW 0210)

Search keyword : (Document Type: Journals) (Full Title: 世界文学)

Results: 7 items Sort: Display: items

1. [世界文学](#) / 大阪外国語大学世界文学研究会 [編]
大阪外国語大学世界文学研究会, 1995
 Journals


 Purchase Request
 Purchase Request (for Students)
 **InterLibraryLoan / Photocopy Request**

 Purchase Request
 Purchase Request (for Students)
 InterLibraryLoan / Photocopy Request



NCID	<input type="text" value="AN00130750"/>
ISSN	<input type="text" value="03852903"/>
ISBN	<input type="text"/>
Author	<input type="text" value="世界文学研究会"/>
Edition	<input type="text"/>
Publisher	<input type="text" value="世界文学研究会"/>
Title <input type="text" value="Required"/>	<input type="text" value="世界文学"/>

It's easy
because the
bibliographic
information is
already set!

Ordering Photocopies

	Other campus	Other University Libraries
Expenses	The university will bear the fee.	The university will bear the fee.
Days to take	1~3 days	4~10 days
How to apply	 or Reference Desk	
Note	It is not possible to copy all pages of books whose copyright has not expired nor copy deteriorated materials.	

Ordering Books

	Other campuses	Other university libraries
Expenses	free	The university will bear the fee.
Days to take	About 1 to 3 days	About 4 days to 1 week
Borrowing period	2weeks	About 2 to 4 weeks including the mailing period
How to apply		 Or the reference desk
Materials that cannot be ordered	Rare books, Journals, Reference books, Dissertations, etc., that are not generally lent.	

If you have any questions or problems, please contact the reference desk.



Main Library 1F



022-795-5941

(Weekdays 9:00am-4:30pm)



ref@grp.tohoku.ac.jp

