

Regarding the use of individual rooms, conversations are allowed in following spaces

At the main Library, conversations are allowed according to the following rules. Wearing a mask is recommended for group activities. Please make sure your conversation volume will not disturb others.

March, 31th,2023

Locations	About Reservation	Conversation Conditions
Global Learning Room	<ul style="list-style-type: none"> ■ Normally reservation is not required ■ Reservations made by professors for classes or other events should be made at least 2 weeks before usage. 	<ul style="list-style-type: none"> ■ Normally only 1 person is allowed. ■ Activities such as online classes that require talking are allowed ■ In case of Lectures or Events, up to 40 people can use the room1. Available to both Lectures and discussions. ■ The attendees should be supervised * In case of a Discussion, the reservation of the whole room is required
Group Study Room <small>※The reservation will be cancelled if the person doesn't show up with 30 minutes since the reserved time</small>	<ul style="list-style-type: none"> ■ Reserve in MyLibrary ■ Reservations can be made 14 days prior to usage, with a maximum of 3 hours once per day. 	<ul style="list-style-type: none"> ■ One person per room ■ Only conversations for online classes or interviews are allowed.
2 F Entrance Balcony	<ul style="list-style-type: none"> ■ Reservation is not required 	<ul style="list-style-type: none"> ■ One person per booth ■ Conversations are allowed
MainFloor Box Seats <small>※The reservation will be cancelled if the person doesn't show up with 30 minutes since the reserved time</small>	<ul style="list-style-type: none"> ■ Reserve in MyLibrary ■ Reservations can be made one days prior to usage, with a maximum of 4 hours once per day. If there are no other reservations, it can be extended for up to 5 hours. 	<ul style="list-style-type: none"> ■ A group of 3 to 6 people ■ Conversations are allowed ■ Reservations are accepted for 3 or more people. It is possible to join in and leave during the group study, but if there are less than 2 people, the reservation will be terminated.
Flexible Working Area	<ul style="list-style-type: none"> ■ Reservation is not required ■ No time limit. 	<ul style="list-style-type: none"> ■ No limit on number of people ■ Conversations are allowed ■ Generally, seats are set for 2 people. Desks and chairs can be moved, but they must be returned to their original location after use.
Private Research Room <small>※The reservation will be cancelled if the person doesn't show up with 30 minutes since the reserved time</small>	<ul style="list-style-type: none"> ■ Available only to postgraduate students. ■ Reserve in MyLibrary ■ Reservations can be made 14 days prior to usage. ■ If you want to use it continuously, you can make reservation once per day and the maximum usage period is 14 days. 	<ul style="list-style-type: none"> ■ Conversations are not allowed
Lounge	<ul style="list-style-type: none"> ■ Reservation is not required ■ During busy hours (11:30-13:30, 17:30-19:30), please cooperate with using the lounge for a short period of time and refrain from using it for anything other than eating. 	<ul style="list-style-type: none"> ■ One person per table ■ Conversations are not allowed

- ※ On the main floor, all areas can be spoken
- ※ The Global Reference Room is a quiet area. (Please refrain from keyboard and calculator touch sounds, page turning sounds, etc.)
- ※ Other places except those mentioned above are quiet places to study alone. When making a call, please move to a place where you can talk.